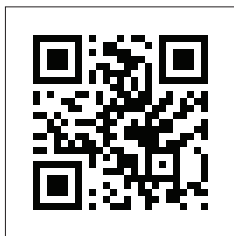




CONTACT YOUR LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41-45 INCHES FROM THE ROAD SURFACE TO INSIDE FLOOR OF THE MAILBOX OR POINT OF MAIL ENTRY (LOCKED DESIGNS) AND ARE SET BACK 6-8 INCHES FROM THE FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

Video Instructions

(scan QR code with phone camera)




Parts (included)

To join the two post pieces:

 x 3, large sheet metal screws

To join the two decorative covers:



 x 4, tapping screws

To join the two support arm pieces:

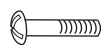

 x 4, rubber pads

 x 6, medium Phillips screws

To attach the mailbox using the top mounting holes:

 x 4, large hex bolts  x 4x large washers

To attach the mailbox using the side mounting holes:

 x 4, long Phillips screws  x 4, nylon spacers (optional)

To attach the finial:

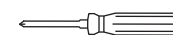
 x 2, small Phillips screws

Tools

(not included)



Two open end wrenches 10mm
socket wrenches - or - open
end wrench



Phillips head screwdriver

- 1a** Lay post pieces on a flat surface, making sure to align the screw holes.



- 1b** Join the two post pieces together by inserting each of the three large sheet metal screws into the individual holes.

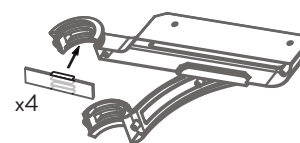
Do NOT tighten screws completely yet. Begin by tightening each screw until half way - then tighten each to completion.



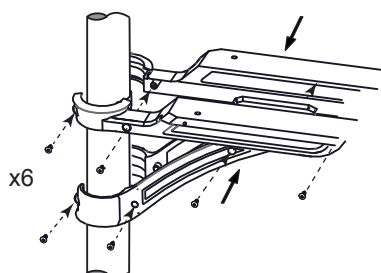
If post halves aren't aligned straight, realign by slightly loosening the screws, then re-straighten the halves and re-tighten the screws.

Ensure all screws are snug at end of this step.

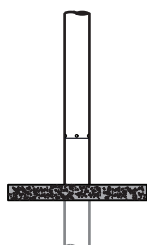
- 2a** Press the rubber pads into the grooves of the support arm pieces.



- 2b** Locate the correct height for the support arm. According to USPS requirements, the top surface of the arm should rest from 41" to 45" from the road surface.

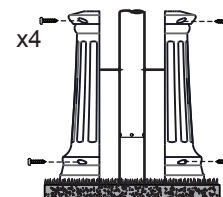


- 3** Install the assembled post into the ground. Typical post depths range from 12"-18" and may vary based on your installation application. Pay particular attention to the location, height, and distance from the street.



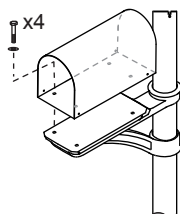
A concrete footing is highly recommended for cantilever style posts.

- 4** Attach the two halves of the decorative post cover to each other around the post using the 4 tapping screws. The cover will be slightly loose so that it can be raised during lawn maintenance.



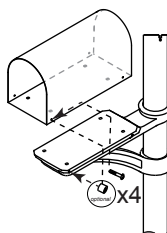
Then, attach the arm to the post using the six medium Phillips screws. Make sure all screws are even and snug.

- 5** TO INSTALL USING TOP MOUNTING HOLES



Attach the mailbox to the post using the 4 large hex bolts and 4 large washers.

- 6** TO INSTALL USING TOP MOUNTING HOLES



Attach the mailbox to the post with 4 long Phillips screws.

If you are mounting a wider (T2 sized) mailbox, insert a spacer in between the mailbox and post arm at each of the side hole locations.

- 7** Attach the finial to the post by inserting each screw into individual holes. Do NOT tighten screws completely yet. Begin by tightening each screw until half way - then tighten each to completion.

